

FARMER CONSTRUCTION

Building Community

About Us

Established in 1951, Farmer Construction is a privately-owned family business which has collaborated extensively in the development of Vancouver Island communities and skyline. Having worked successfully in all disciplines of construction including General Contracting, Construction Management, Design Build and Tenant Improvements we take great pride in having built a solid reputation for managing and constructing quality projects on time and on budget. This pride also extends to our team of professionals who deliver exceptional experience and service to our clients.

Why Work With Us

At Farmer, we invest in our people. As a Farmer team member, you will enjoy building community both in the office and on the site. We provide opportunity for people with creativity and commitment to be a part of an entrepreneurial company with deep roots in beautiful Victoria, BC on Vancouver Island. In addition to working in a beautiful community we are also an integral part of it and actively support a variety of community organizations and charities.

SENIOR PROJECT MANAGER Victoria, BC

Who We Are Looking For

Reporting to the Chief Construction Officer, the **Senior Project Manager** is responsible for organizing and managing Project Managers and Coordinators and ensuring the successful execution of projects from planning to completion while employing appropriate project management methodologies. Key responsibilities include:

- ✓ Perform regular project reviews with Project Managers for all construction projects and monitor attendant project risks and progress
- ✓ Monitor the number and average age of RFIs outstanding on a regular (min. monthly) basis and review exceptions with Project Managers
- ✓ Monitor the number and average age of Contemplated Change Notices (CCN's) on a regular (min. monthly) basis and review exceptions with Project Managers
- ✓ Monitor the number and average age of Change Orders on a regular (min. monthly) basis and review exceptions with Project Managers

- ✓ Monitor and review Critical Path Method (CPM) schedule updates on a regular (min. monthly) basis with Project Managers
- ✓ Monitor the number of outstanding shop drawing submittals by project on a regular (min. monthly) basis
- ✓ Ensure timely approval of pending invoices by project teams
- ✓ Monitor timely submission of progress invoices and collection of A/R by Project Managers
- ✓ Monitor and review planning for commissioning and project close out
- ✓ Assist Project Managers in resolution of commercial issues with clients and subcontractors
- ✓ Liaise with Senior Superintendents as required

Qualification Requirements

- ✓ 10+ years of experience in managing complex or multiple projects in the industrial, commercial, and institutional construction industry
- ✓ 5+ years progressive management experience including management of multiple layers of staff
- ✓ Professional Engineering accreditation, preferred
- ✓ Master's in Business Administration, an asset
- ✓ PMP or Gold Seal Certification, an asset

Technical Requirements

- ✓ Excellent communication and mentoring skills
- ✓ Working knowledge of various processes for managing cost, schedules, and quality on medium and large-scale construction projects
- ✓ Demonstrated competence in the areas of safety, people management, project execution, cost control, quality, and administration
- ✓ Sound knowledge of construction and building techniques and ability to read and interpret contract drawings and specifications
- ✓ Effective attention to detail and a high degree of accuracy
- ✓ High level of integrity, confidentiality, and accountability
- ✓ Strong work ethic and positive team attitude
- ✓ Sound analytical thinking, planning, prioritization, and execution skills
- ✓ Proactive problem-solver that can manage difficult situations with positive results
- ✓ Proficient with MS Office Suite, MS Project, Procore, and Bluebeam Revu
- ✓ Advanced Excel knowledge, Sage 300, AutoCAD, and/or Revit are all assets

If this opportunity sounds like a good fit for you, please submit a cover letter, resume including certifications and listing of previous projects to careers@farmer-ltd.com.

We thank all applicants, however only those selected for further consideration will be contacted. Must be legally entitled to work in Canada for consideration.